



IMPLEMENTATION CIRCULAR

of article 19 (*Transitional and final provisions*) of Delegated Decree no. 129 dated 30 September 2013

Art.1 -Nonresident tourist guides-

1. This Circular sets the operational criteria and the procedures to be followed by the San Marino Tourism Board for the implementation of art. 19 (Transitional and final provisions) of Delegated Decree no. 129 dated 30 September 2013 concerning the supply of services as tourist guides by nonresident professionals in the territory of the Republic of San Marino. Such job is subject to a temporary authorization granted by the Managing Director of the San Marino Tourism Board.

2. For the implementation of the provisions set in paragraph 1 of the above mentioned article 19, the temporary authorization can be granted to nonresident tourist professionals for the supply of services as tourist guides only for the foreign languages for which no professionals native to or resident in San Marino and recorded on the List of Tourist Professionals provided for by article 2 of the above said Delegated Decree are available. Such temporary authorization can be granted also in case the professionals native to or resident in San Marino are not sufficient to supply all the services required.

3. Before granting a temporary authorization, the Managing Director of the San Marino Tourism Board shall check for the presence in San Marino of people, also employed by companies supplying tourist services (art. 14), having the suitable professional qualification (art. 3).

4. For the above said purposes, the San Marino Tourism Board shall check off the people on the List of Tourist Professionals (art. 2) and on the Official List to whom the Board has granted the professional qualification as tourist guides (art. 10). Then, all the information concerning the services supplied by the professionals duly recorded on the List of Tourist Professionals, the local companies supplying tourist guide services through employees having the suitable professional qualification and the people native to or resident in San Marino having the qualification certificate issued in compliance with article 10, paragraph 1, will be coordinated.

Art.2 -Temporary authorization to nonresident professionals-

1. In case the conditions provided for in article 19 and this circular are satisfied, the Managing Director of the San Marino Tourism Board will grant a temporary authorization to work in San Marino to nonresident tourist guides or to the tour operators which want to use nonresident tourist guides upon their request.

2. Applications shall be submitted to the San Marino Tourism Board at least 15 days before the service to be supplied except any case of particular urgency or actual impossibility. In these cases the application will be taken into consideration if submitted at least 3 days in advance.

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UFFICIO DEL TURISMO
Dipartimento Turismo e Cultura

3. The application shall be accompanied by the documents certifying the guide's registration on the Professional List of his/her own country (if not already submitted to the San Marino Tourism Board) duly translated if issued by a country other than Italy, along with the agreement with the tour operator detailing the services as a tourist guide requested and the exact dates of stay in San Marino.

4. A temporary authorization will be granted for the dates requested or for a period not longer than 30 days and after ascertaining the registration of the guide on the List of Tourist Professionals in his/her own country and the general knowledge of the history, monuments, museums and buildings of the old town centre of San Marino as well as of the local tourist and institutional system through an interview.

Art. 3 -Temporary authorization to qualified people native to or resident in San Marino-

1. Before granting a temporary authorization to nonresident professionals to supply services as tourist guides in the cases when no professionals native to or resident in San Marino and recorded on the List of Tourist Professionals are available or they are not sufficient to supply all the services requested, the Managing Director of the San Marino Tourism Board can grant a temporary authorization to qualified people native to or resident in San Marino.

2. For this purpose, the San Marino Tourism Board shall give the foreign requesting operator the name of the local companies which supply tourist guide services and employ qualified professional tourist guides as well as the name of those who have been included in the Official List of qualified people after passing the exam provided for by article 3 and fulfil the requirements to supply the services as tourist guides autonomously but on an occasional basis, meaning a total amount of 10 services a month and 70 in a year.

3. At the end of each year, the San Marino Tourism Board will report to the Tax Office and the Labour Office about the number of temporary authorizations granted to qualified people native to or resident in San Marino in compliance with the provisions of paragraph 2 above.

4. Any temporary authorization granted for the supply of the services detailed in this article shall detail the date of each authorised service. However, each authorization can not exceed a period of 30 days.

Art. 4 - Badge –

1. When granting a temporary authorization to nonresident professionals or to qualified people native to or resident in San Marino, the Managing Director of the San Marino Tourism Board shall give them a badge of a different colour compared to that of the guides recorded on the List of Tourist Professionals. During their work, tourist guides shall always show their badge. The temporary authorization detailing the dates when a guide can supply his/her service shall be shown by him/her to the supervising bodies upon request.

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